

The Ten Steps to Completing the Accelerated Reading Process

Follow this process from start to finish in order to be able to take an AR test.

1. Choose a book that:
 - looks interesting
 - meets the requirements
 - is in your ZPD
 2. "Test Read" the book. Spend at least 30 minutes of uninterrupted time reading the book.
 - Do you like it? Are you going to read it? If the answer is yes, proceed to Step 3.
 - If the answer is no, go back to Step 1.
 3. Complete the Reading Log.*
 - Title
 - Author
 - AR level
 - Points
 - Date started
 4. Get your teacher's initials.*
 5. Get a parent/guardian signature. *
 6. Read the book. Set aside a time every day for reading as part of your homework.
 7. When you finish the book, fill in the date and get your teacher's initials.
 8. Take the AR test within three (3) days. Pick up the TOPS Report from the printer in the library.
 9. Have your teacher sign the TOPS Report. You will need a second copy for your science book , books for Latin Spice or Social Studies. See your teacher when you return from the test and sign up for a second copy.
 10. Put the TOPS Report securely in your AR folder. You must keep all your TOPS Reports until the end of the quarter.
- *Complete Steps 3, 4, and 5 in one day.*
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